

If you want approved holiday leave, you **MUST** fill in this form **2 weeks before**.

**NOTE:**

- If you want to extend your course you will have a new end date.
- Holidays must be for **COMPLETE** weeks, starting on a Monday.

**Holiday eligibility:** you can only apply for holiday if you hold one of the following visas: Working Holiday, Bridging, Tourist or other.

**STUDENT & COURSE DETAILS**

Class		Student N°	
First Name		Family Name	
Visa Type	Bridging	Working Holiday	Tourist
Visa Expiry Date	____/____/____		

**HOLIDAYS DATES**

Visa Expiry Date	____/____/____	To	____/____/____
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(maximum 2 weeks)

Back to school on	____/____/____
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**I understand that:**

- My course can only be extended within the period of my visa.
- It is my responsibility to maintain a current visa and OSHC.

Student Signature		Date	____/____/____
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**Office use Only**

Attendance	____%	Approved by	
Current Course End Date	____/____/____	Entered in Stars by	
New Course End Date	____/____/____		____/____/____
Student Travelling Overseas	yes      No	OSHC Suspended	yes      No

To		Class	
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**Your Holiday Request has**

Been APPROVED

NOT been APPROVED because >>>

Your new course finish date is	____/____/____	Please Return to class on	____/____/____
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