

Instructions: Please complete sections 1-4.

Use this form when you want to authorise The English Language School in Sydney to transfer you tuition fees to another provider.

SECTION 1: STUDENT DETAILS

| | | | |
|----------------|--|-------------------|----------------|
| Student Number | | Course | |
| First Name | | Course Start Date | ____/____/____ |
| Last Name | | Agent Name | |

SECTION 2: TRANSFER DETAILS - I WANT TO TRANSFER MY FUNDS FROM:

- The English Language School in Sydney (EL SIS) to Zenith Business Academy (ZBA)
- The English Language School in Sydney (EL SIS) to Victoria University (VU)
- The English Language School in Sydney (EL SIS) to Asia Pacific International College (APIC)
- The English Language School in Sydney (EL SIS) to ECA College

SECTION 3: PAYMENT MODE (HOW DID YOU PAY FOR YOUR TUITION FEES?)

| | | |
|--------------|--------------|------|
| Bank Cheque | Credit Card* | TT |
| Bank Deposit | EFTPOS | BPAY |

SECTION 4: AMOUNT PAID

| Fee Details | | Comments |
|---------------|----|----------|
| Tuition Fee | \$ | |
| Material Fee | \$ | |
| Enrolment Fee | \$ | |
| OSHC | \$ | |
| Other | \$ | |
| TOTAL | \$ | |

| | | | |
|-------------------|--|------|----------------|
| Student Signature | | Date | ____/____/____ |
|-------------------|--|------|----------------|

Office use Only

| | | | | |
|------------------|----------|----------|-----------|----------------|
| Manager Decision | Approved | Rejected | Date | ____/____/____ |
| Manager Name | | | Signature | |
| Details | | | | |

Accounts Department

| | | | |
|----------------------------------|--|--------------------|----------------|
| Accounts Department Processed by | | Date Received | ____/____/____ |
| Signature | | Date Processed | ____/____/____ |
| Transferred Amount | | Transferred Amount | \$ |